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MEMBER DEVELOPMENT STEERING GROUP AGENDA

WEDNESDAY 19 JUNE 2019 AT 7.30 PM
CONFERENCE ROOM 2 - THE FORUM

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillors Barry, Bhinder, Douris, Freedman, Silwal and R Sutton

AGENDA

5. MEMBER DEVELOPMENT PROGRAMME (Pages 2 - 4)

MEMBER DEVELOPMENT DATES 2019

Date	Development Event	Start time	Finish time	Contact / Run by:	Location	Which Members?
Thursday 16 May 2019	Development Management Committee Training	6pm	8pm	Sara Whelan, Group Manager Development Management & Planning	Meeting Room M2.21	DMC Members
Tuesday 28 May 2019	GDPR/FOI Training	10am	12-noon	John Worts, Information Security Team Leader	Council Chamber	Open to All Members
Tuesday 28 May 2019	Licensing Committee Training	6.30pm	8.30pm	Nathan March, Licensing Team Leader	Conference Room 1	Licensing Members
Tuesday 4 June 2019	GDPR/FOI Training	7pm	9pm	John Worts, Information Security Team Leader	Conference Room 2	Open to All Members
Thursday 20 June 2019	Chairing Skills	7pm	9pm	Ann Reeder, Frontline Consulting	Conference Room 2	Chairs and Vice Chairs
Tuesday 2 July 2019	GDPR/FOI Training	7pm	9pm	John Worts, Information Security Team Leader	Conference Room 2	Open to All Members
Thursday 11 July 2019	Emergency Planning Awareness	7pm	9pm	Hannah George-Priston, Resilience Officer at Hertfordshire County Council	Conference Room 2	Open to All Members

Wednesday 24 July 2019	Overview and Scrutiny Training	7pm	9pm	Ann Reeder, Frontline Consulting	Conference Room 2	OSC Members
Tuesday 6 August 2019	Budget Setting Process Training	2pm	4pm	Nigel Howcutt, Assistant Director (Finance & Resources)	Council Chamber	Open to All Members
Tuesday 13th August	Budget Setting Process Training	7pm	9pm	Nigel Howcutt, Assistant Director (Finance & Resources)	Council Chamber	Open to All Members
Thursday 19 September 2019	Social Media Training	7pm	9pm	David McGrath, Link Support Services	Conference Room 2	Open to All Members
Thursday 3 October 2019	Development Management	7pm	9pm	Sara Whelan, Group Manager Development Management & Planning	Council Chamber	Open to All Members
Thursday 10 October 2019	Development Management	TBC	TBC	Sara Whelan, Group Manager Development Management & Planning	TBC	Open to All Members
Thursday 24 October 2019	Social Media Training	11am	1pm	David McGrath, Link Support Services	Conference Room 1	Open to All Members
Thursday 21 November 2019	Community Leadership Training	7pm	9pm	Alison Edwards, Local Government Association	Conference Room 1	Open to All Members

Dates for 2020 will follow.

Mandatory training:

- Safeguarding
- GDPR/FOI
- Council's Constitution & Code of Conduct
- Media (including Social Media) training
- Budget setting process
- Chairing skills (for Chairs/Vice Chairs only)
- Statutory committee training (for Committee members only);
  - Development Management
  - Licensing
- Planning training for all members